

17th St. & Constitution Avenue N.W. Washington, D.C. 20006 United States of America

## Organization of American States

P. 202.458.3000 www.oas.org

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SAF/DP/017/16

October 4th 2016

Ref.: BID 07/16 – Regrouting the Administration Building (ADM) Envelope located on the corner of 19th Street and Constitution Ave.,

N.W., Washington, D.C. 20006, USA

To Whom It May Concern:

The General Secretariat of the Organization of American States (GS/OAS), through its Department of Procurement Services (DP), cordially invites you to participate in the above referenced bidding process for the Regrouting of the Administration Building (ADM) Envelope located on the corner of 19th Street and Constitution Ave., N.W., Washington, D.C. 20006, USA.

Please find attached the Request for Proposal (RFP) for Bid 07/16, which includes the instructions for the preparation and submission of the proposals, the rules that govern the bidding process and the Terms of Reference.

All proposals must be received by the GS/OAS no later than close of business (COB), 5:30 p.m. EST, on **October 24**<sup>th</sup> **2016.** 

This invitation and the attached RFP are also being posted on the OAS Web Site (<a href="www.oas.org">www.oas.org</a>) under Procurement, the UN Development Business Site (<a href="www.devbusiness.com">www.devbusiness.com</a>); dgMarket Site (<a href="www.dgmarket.com">www.dgmarket.com</a>) and the Washington Post.

We appreciate in advance your giving consideration to this invitation, and look forward to receiving your proposal.

Sincerely,

Director

**Department of Procurement Services**